

ENROLMENT FORM 2010

Alliance Française d'Adelaïde Inc

319 Young Street, Wayville SA 5034 - ABN: 79 013 441 465

ENROLLING STUDENT'S PERSONAL DETAILS:

Surname: _____

First name: _____

Postal Address: _____

Suburb: _____ Postcode: _____

Tel: Home: _____ Work: _____

Mobile: _____

Email: _____

★ Do you wish to receive email correspondence about the Alliance Française activities? Yes No

COURSE DETAILS (call to check your level if unsure):

Level	Day	Time	Price
			% Discount _____
			Total Payable: _____

AMOUNT ENCLOSED ***: \$ _____
(Tax invoice available upon request)

METHOD OF PAYMENT:

cash cheque (to Alliance Française) credit card (see below)

Visa MasterCard Card expiry date: _____

Card number: _____

Cardholder's name: _____

Signature: _____

By signing below, I declare that I have read, understood & accept the Terms & Conditions of the Alliance Française, as listed overleaf.

Signature: _____ Date: _____

*** **No refund** after course commencement. If a student withdraws before the beginning of a term, the fees paid, *minus 20% cancellation fee*, will be refunded. All prices include GST, except where specified.

Terms and Conditions of Enrolment at Alliance Française d'Adelaïde

COURSES:

★ New students who ARE NOT complete beginners need to have their level assessed prior to joining a class.

1. To ensure high quality teaching, the Alliance Française d'Adelaïde reserves the right to redirect a student to another French course within the Alliance Française d'Adelaïde if the student is not at the same level as the rest of the class.
2. Course fees are calculated on the basis of a required minimum of seven (7) students per class. If the required number of students is not reached within two (2) lessons, the Alliance Française d'Adelaïde reserves the right to cancel the class or modify the course fees to reflect the lower number of students.
3. In the event that a course is cancelled, the student will be offered an alternative course. However, should a suitable class be unavailable, the student will be refunded in full, less the cost of any lessons already held / attended.
4. Re-enrolment is NOT automatic, but must be done by the student him/herself.
5. Classes falling on a public holiday will automatically be rescheduled by the teacher, after discussion with the class(es) concerned.

PAYMENT:

1. All courses must be paid for at the time of enrolment. The student must pay ALL FEES upfront, prior to the commencement of the course.
2. Fees are paid per term and are independent of the number of classes held per course.
3. There will be NO REFUND should the student fail to attend every class, or withdraw before the end of the term. Should extenuating circumstances arise, please contact the Administration.
4. If a student, having paid the appropriate fee, withdraws before the beginning of a course, the full amount paid, minus 20% cancellation fee will be refunded.

DISCOUNTS:

1. A 10% discount is available for holders of the following: Senior's Card, Health Care Card, Pension Card or Full-time Tertiary Student Card. This discount does not apply to special offers.
2. A 5% discount on the total course fee is available where two (2) or more family members enroll in the same term.
3. Available discounts are NON-CUMULATIVE.

PLEASE NOTE:

1. If at the time of registration, you know that you will have to miss any lessons, you can ask for a discounted price. In this case, the fee structure will be the number of lessons you are able to attend PLUS a 10% administration fee. Please contact the Reception **prior** to enrolling.
2. All prices include GST, except where specified.
3. **Enrolment in any of our courses implies that you have read, understood and accept these terms and conditions.**