

ENROLMENT FORM 2012

Alliance Française d'Adelaide Inc

319 Young Street, Wayville SA 5034 - ABN: 79 013 441 465

ENROLLING STUDENT'S PERSONAL DETAILS (please print clearly):

Surname: _____

First name: _____

Postal Address: _____

Suburb: _____ Postcode: _____

Date of Birth: _____ Occupation: _____

How did you hear about Alliance Française: _____

Tel: Home: _____ Work: _____

Mobile: _____

Email: _____

Do you wish to receive emails correspondence about Alliance Française activities? Yes No

COURSE DETAILS (call to check your level if unsure):

Level	Day	Time	Price
% Discount _____:			
Total Payable *** (Tax invoice available upon request):			

METHOD OF PAYMENT:

cash cheque (to Alliance Française) credit card (see below)

Visa MasterCard

Card number (please print clearly)

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Cardholder's name: _____

Signature: _____ Expiry date: □□/□□

By signing below, I declare that I have read, understood & agree to abide by the Terms & Conditions of the Alliance Française, as listed overleaf.

Signature: _____ Date: _____

*** **No refund** after course commencement. If a student withdraws before the beginning of a term, the fees paid, *minus 20% cancellation fee*, will be refunded. All prices include GST, except where specified.

Terms and Conditions of Enrolment at Alliance Française d'Adelaide

COURSES:

★ New students who ARE NOT complete beginners are required to have their level assessed prior to joining a class.

1. To ensure high quality teaching, the Alliance Française d'Adelaide reserves the right to redirect a student to another French course within the Alliance Française d'Adelaide if the student is not at the same level as the rest of the class.
2. Course fees are calculated on the basis of a required minimum of seven (7) students per class. If the required number of students is not reached within two (2) lessons, the Alliance Française d'Adelaide reserves the right to cancel the class **or** modify the course fees to reflect the lower number of students.
3. In the event that a course is cancelled, the student will be offered an alternative course. However, should a suitable class be unavailable, the student will be refunded in full, less the cost of any lessons already held / attended.
4. Re-enrolment is NOT automatic, and must be done by the student him/herself at Reception, with payment in full.
5. Classes **are not** held on Public Holidays and the fees are adjusted accordingly.

PAYMENT:

1. All courses must be paid for at the time of enrolment. The student must pay ALL FEES upfront, prior to the commencement of the course. All class fees include a **non-refundable \$50 enrolment fee**.
2. Fees are paid per term and are independent of the number of classes held per course.
3. There will be NO CREDIT OR REFUND should the student fail to attend every class, or withdraw before the end of the term.
4. If a student, having paid the appropriate fee, withdraws before the beginning of a course, the full amount paid, minus 20% cancellation fee will be refunded.

DISCOUNTS:

1. A 10% discount is available for holders of the following: Senior's Card, Health Care Card, Pension Card or Full-time Tertiary Student Card. This discount does not apply to special offers.
2. A 5% discount on the total course fee is available where two (2) or more family members enrol in the same term.
3. Available discounts are NON-CUMULATIVE and do not apply to private tuition.

PLEASE NOTE:

1. If at the time of registration, you know that you will have to miss any lessons, you can ask for a discounted price. In this case, the fee structure will be the number of lessons you are able to attend PLUS a 10% administration fee. Please contact Reception **prior** to enrolling.
2. All prices include GST, except where specified.
3. **Enrolment in any of our courses implies that you have read, understood and that you agree to abide by these terms and conditions.**